

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	12/12/16	Open	Action	12/02/16

Subject: Approving the Agreement for Operation of Winter Sanctuary Shuttle Services with Sacramento Steps Forward

ISSUE

Whether or not to approve the Agreement for operation of Winter Sanctuary Shuttle service with Sacramento Steps Forward.

RECOMMENDED ACTION

Approve Resolution 16-12-_____, Approving the Agreement for Operation of Winter Sanctuary Shuttle Service with Sacramento Steps Forward.

FISCAL IMPACT

Sacramento Steps Forward will reimburse RT at RT's direct hourly rate for bus service of \$109.96 per hour.

DISCUSSION

This action would approve an Agreement between the Sacramento Regional Transit District (RT) and Sacramento Steps Forward for the reimbursement of the direct cost for RT to provide bus service supporting Sacramento County's Winter Sanctuary program. The Winter Sanctuary program provides overnight shelter and other support services to approximately 100 homeless people for 131 nights during the inclement weather period in Sacramento.

The service will require two buses, which will pick up the program participants at three intake centers each afternoon and transport them to a church that will host them for the night. The buses return the next morning and transport participants back to the intake centers. The intake centers remain the same during the duration of the program. There are a number of different host churches participating in the program. From week to week, the routing of the bus service will change to support the specific church or churches supporting the program that week. This makes an exact cost of service difficult to calculate. Under the Agreement, RT will track actual hours of service for each night of the program, and RT will be reimbursed at its direct hourly cost of bus service, \$109.96 per hour. Assuming the 131 nights of service, Staff estimates the total cost not to exceed \$116,000. The service will be provided with existing staff.

The Federal Transit Administration (FTA) has specific regulations limiting a grant recipient's ability to operate charter service. The charter regulations do allow an exception for service provided to a Qualified Human Services Organization. RT can operate and be reimbursed for services provided to Qualified Human Service Organizations under this exception. Sacramento Steps Forward is a Qualified Human Services Organization as defined within the FTA's Charter Regulations.

Approved:

Presented:

Final 12/7/16

General Manager/CEO

VP of Transit Services/Chief Operating Officer

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RT began providing service on November 21. Unfortunately, working out the logistics of the service request and the specifics of the Agreement did not provide Staff sufficient time to bring this to the Board for approval prior to the beginning of the program. If the Board does not approve this Agreement, RT will stop the service and seek reimbursement for services provided to date.

Staff recommends approval of this Agreement.

RESOLUTION NO. 16-12-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 12, 2016

**APPROVING THE AGREEMENT FOR OPERATION OF WINTER SANCTUARY
SHUTTLE SERVICE WITH SACRAMENTO STEPS FORWARD**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Agreement between Sacramento Regional Transit District, therein referred to as "RT", and Sacramento Steps Forward, therein referred to as "Contractor" whereby RT agrees to operate bus service in support of the Winter Sanctuary Program and is reimbursed for this service at a rate of \$109.96 per hour, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to sign said Agreement.

JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary